

## COVID-19 EMPLOYEE DAILY SCREENING TOOL 2021-2022

Prior to coming to work each day, the following must be asked as recommended by the PA Department of Health. Follow the guidelines below to determine, each day, whether it is safe to report to work or whether you should remain at home.

<b>SECTION 1 - SCREENING QUESTIONS</b>	<b>Yes</b>	<b>No</b>
<i>*If the response is 'yes' to any of the screening questions in Section 1, please refer to the flow chart**. If the response to all questions is 'no' proceed to Section 2.</i>		
Has anyone in the home tested positive for COVID-19 in the last 48 hours?		
Has the employee been exposed to someone outside the home who has tested positive for COVID-19 in the last 48 hours?		
Are you awaiting the results of COVID-19 Test?		
<b>SECTION 2 - SCREENING QUESTIONS</b>	<b>Yes</b>	<b>No</b>
<b>Group A</b> (If you have 1 or more symptoms from this group, you are not to report to work on this day**) <ul style="list-style-type: none"> <li>● Fever 100.4° or higher</li> <li>● New cough</li> <li>● Is the staff member taking any medication to treat or reduce a fever?</li> <li>● Shortness of breath</li> <li>● Difficulty breathing</li> <li>● New lack of smell or taste</li> </ul>		
<b>Group B</b> (If you have 2 or more symptoms from this group, you are not to attend work on this day.**) <ul style="list-style-type: none"> <li>● Sore throat</li> <li>● Runny nose/congestion</li> <li>● Chills</li> <li>● Muscle pain</li> <li>● Nausea or Vomiting</li> <li>● Headache</li> <li>● Diarrhea</li> </ul>		

\*\* For any 'Yes' responses within the sections above wherein you are directed to **NOT** report to work, employees will report off using whatever paid leave time they have available. Once you have reported off, contact the Human Resources Department for further guidance.